



TOWN ADMINISTRATOR'S REPORT

August 3, 2021



ADMINISTRATION:

- Town Administrator (TA) Greg Johnson and Human Resources (HR) Manager Stephanie Duggan continue negotiations with AFSCME Clerical Union and NEPBA Dispatch union.
- TA Johnson and Assistant Town Administrator (ATA) Megan Zammuto are reviewing the notes taken during the Select Board's annual goal setting meeting for Fiscal Year 2022, in order to prepare proposed draft statements for consideration of the Select Board.
- TA Johnson attended the recent Finance Committee (FinCom) meeting to provide an overview of recent deliberations held by the Select Board related to the American Rescue Plan Act (ARPA) funding allocation.
- TA Johnson and Town Accountant Lauri Plourde are developing proposed revisions to the current Fiscal Year 2022 (FY22) general fund operating budget, to be proposed to the Select Board for consideration of appropriation through Special Town Meeting, October 18, 2021.
- TA Johnson and ATA Zammuto met with ArtSpace Maynard's Executive Director Jerry Beck to tour the UFO ArtSpace satellite exhibition space and ArtSpace Maynard proper. Town staff is planning to work closely with ArtSpace Maynard towards development of proposed renovations.
- The town's Treasurer/Collector's Office is expected to attend professional development training from Tuesday, August 10 through Thursday August 12, 2021, and may therefore not be present during those business hours.
- TA Johnson is planning to take Personal Time Off (PTO) from August 16-20, 2021.

- The Maynard Honey Bee Meadow has a new wall behind Maynard Art Space, 63 Summer Street:



- Progress on the mural in Naylor Court as of July 22, 2021:



POLICE:

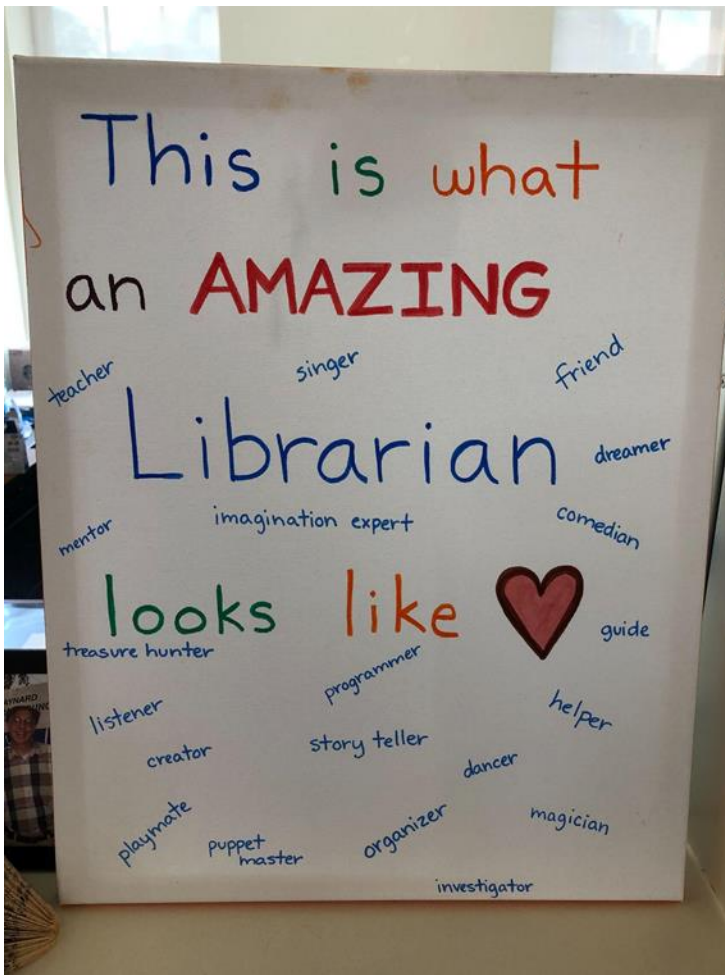
- Youth Academy for the summer 2021 concluded in July, with a congratulatory flavored ice truck after graduation:



LIBRARY:

- The Board of Library Trustees voted unanimously at its June meeting to eliminate daily overdue fines. The primary reason for this change is to make sure that all members of the public feel encouraged to use the library. In 2019, the American Library Association urged libraries to move toward eliminating fines because they create “a barrier to access of library materials and services.” The library’s replacement-fee policy is still in place for items that are lost or damaged. More details on the change can be found at <https://www.maynardpubliclibrary.org/fine-free>
- The old worn-out library sign at the Glendale Street entrance has been replaced with a beautiful new sign, funded by donors, which was installed on July 27.
- On Saturday, August 7, at 6 pm, the library will hold its annual summer concert at Memorial Park (rain location: Maynard High School auditorium). This year features Broadway star Melissa Errico, performing “Amour & After: The Music of Michel Legrand.” No tickets required.

- A Garden Party and Book Sale will be held outside the library on Saturday, August 21, from noon to 3. Workingman's Duo will perform American folk songs, rock and roll oldies, and traditional jazz. All proceeds from the book sale and donation jar will benefit the Library Landscape Initiative. The Workingman's Duo performance is supported by a grant from the Massachusetts Cultural Council as administered by the Maynard Cultural Council.
- The library has upgraded its subscription to the Freegal online music service. In addition to getting three song downloads a week to keep forever, patrons can now stream music for three hours a day. Visit maynardpublic.freegalmusic.com and log in with your library card number.
- The "Tails and Tales" Summer Library Club for children and teens has 155 active participants. Upcoming programs include Watercolor Fun (ages 12-18) on August 9 and Intergenerational Storytelling on August 11 at Memorial Park, which is sponsored by the Maynard Cultural Council.
- Adult programs in August include: How to Photograph like a Pro (Aug. 11), Azorean Cook-Along with Maria Lawton (Aug. 18), and the latest installment of the Maynard Sesquicentennial History series, "Thoreau Walked Thru" (Aug. 26). See maynardpubliclibrary.org/calendar for details and registration for all library programs.
- Assistant Library Director Deric Wilson's last day was July 9. The position will be posted soon.
- The library building's current hours are: Monday/Wednesday/Friday 10:00am-4:00pm, Tuesday/Thursday 1:00pm-8:00pm. After Labor Day, the hours will be expanded, and the building will be open once again on Saturdays.
- The Cullen Room and Trustees Room continue to be available for meetings during library hours. They can be reserved online at <https://www.maynardpubliclibrary.org/meeting-room-reservations>
- At a recent Outdoor Storytime program, a patron presented Children's Librarian Mark Malcolm with the painting pictured here.



MUNICIPAL SERVICES:

Planning/Zoning and Economic Development:

- Maynard Crossing:
 - The project Operations Manual was adjusted to address the circumstances that have changed since the original adoption. The modification included changes to hours, deliveries and lighting. Input was taken from a wide variety of stakeholders and it is hoped that the changes will reduce disturbances and the necessity of response to code complaints.
 - The project site plan was amended to document the trash compactors at the rear of the constructed Market Basket building.

Municipal Services:

- The Economic Development Committee reviewed the Host Community Agreement application and presentation for Mint Delivery, a cannabis company who is seeking a Delivery Operator license for a business located at 2-6 Powder Mill Road.
- Town staff is working closely with BSC Group consultants to identify subject matter experts to assist in the development of Maynard's Local Rapid Recovery Plan project recommendations.

- OMS staff met with staff from Concord, Bedford, Lexington, and Acton to discuss bike share programs and potential regional grant applications and partnerships.

Board of Health:

- Maynard has signed an Inter-Municipal Agreement (IMA) with the Town of Hudson to assist with Public Health services while the Board of Health and town staff review the Health Agent job description and current health demands. Kelli Calo, the Director of Public and Community Health in Hudson, is the Interim Health Agent for Maynard.
- Green Maynard presented two citizens petitions during the July 27th, 2021 BOH meeting. The Board of Health voted to support the Draft Bylaw for the Elimination of Single Use Checkout. Bags. The BOH voted against the Draft Bylaw to Prohibit Polystyrene citing concerns regarding enforcement with current staffing levels.
- The Board of Health voted to recommend the Fall 2021 Special Town Meeting be held outdoors.

COUNCIL ON AGING:

- In planning for the Senior Center's Re-Opening:
 - We will be registering (collecting updated information in our data program, issuing new key card swipes for the touchscreen, signing up for classes) the week of August 9.
 - Classes and activities begin the week of August 16.

Maynard Council on Aging (Senior Center) Reopening Policies and Procedures:

The Maynard COA will be following these policies to ensure the safety and welfare of participants, staff, instructors, and visitors. We are reducing the number of participants and setting rooms up differently for each program to create more space to allow for social distancing. It is our hope to incrementally increase our offerings and the number of participants in the COA, but we will do so only as it is appropriate to do so.

- Everyone must register in advance for any program you plan to attend. When you call to register, you will be given a time to come to the COA. We are asking that you do not drop-in.
- You must always wear a mask if you are not vaccinated. You are welcome to wear a mask if even if you are vaccinated and this makes you feel more comfortable, but you will not be required to wear one.
- By entering the building, you are acknowledging you are feeling well, have no symptoms of Covid-19 and have not been diagnosed with Covid-19.
- Please plan to socialize outside the COA before the program begins or after it ends. Feel free to enjoy conversation and each other's company in the golf club function hall or on the deck. In setting up the schedule, we have included enough time for participants to leave and return to a daily program.
- Programs are scheduled with some activities occurring on multiple days so everyone who is interested in attending will be able to do so.

- We have scheduled time between the morning and afternoon programs for cleaning and disinfection, as well as room breakdown and set up.
- The COA will not be offering food with any program. Water will be available, and you are free to make coffee or tea.